



EASTERN SHIRES
PURCHASING
ORGANISATION

A LOCAL AUTHORITY PURCHASING AND DISTRIBUTION CONSORTIUM

CONSORTIUM SECRETARY: JOHN SINNOTT, MA, Dipl. P.A.,
CHIEF EXECUTIVE, LEICESTERSHIRE COUNTY COUNCIL

Date: 25 February 2015
My Ref: BH/ESPO
Please ask for: Ben Holihead
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To: Members of the ESPO Management Committee

Dear Member,

ESPO MANAGEMENT COMMITTEE

A meeting of the Management Committee will be held at on Wednesday, 4 March 2015 at 10.30 am in the Framland Committee Room, County Hall, Glenfield. Leicestershire.

A buffet lunch will be provided after the meeting. Please telephone or email me (details above) to confirm that you require lunch and, if so, whether you have any special dietary requirements.

Yours faithfully,

for Consortium Secretary

AGENDA

<u>Item</u>	<u>Pages</u>
1. Minutes of the meeting held on 4 December 2014.	(Pages 3 - 8)
2. To advise of any items that the Chairman has decided to take as urgent elsewhere on the agenda.	
3. Declarations of interests in respect of items on this agenda.	
4. Items referred by the Finance and Audit Subcommittee.	

There are no specific items referred. The issues considered by the Subcommittee are covered in items 7, 8 and 12 which appear elsewhere on the agenda.

5. Director's Progress update. (Pages 9 - 14)
Report of the Director.
The Chairman will also be asked to consider item 10 on the agenda, which contains exempt information, alongside this item.
6. Internal Audit Charter. (Pages 15 - 32)
Report of the Consortium Treasurer.
7. Governance Over Managing the Risk of Fraud. (Pages 33 - 44)
Report of the Consortium Treasurer.
8. Date of Next Meeting.
The next meeting is scheduled to take place on Wednesday 24 June 2015 at 10.30am at County Hall, Glenfield.
9. Any other items which the Chairman has decided to take as urgent.

The public are likely to be excluded from the meeting during the consideration of the following items of business in accordance with the provisions of Section 100 (A) (4) of the Local Government Act 1972.

10. Supplementary Information informing the Director's Progress update. (Pages 45 - 52)
Joint report of the Director and Consortium Treasurer.
(Exempt under paragraphs 3 and 10 of Schedule 12(A)).
11. Forecast Outturn 2014/15 and draft MTFS 2015/16 - 2018/19. (Pages 53 - 72)
Joint report of the Director and Consortium Treasurer.
(Exempt under paragraphs 3 and 10 of Schedule 12(A)).
12. Updated Strategy Report. (Pages 73 - 150)
Report of the Director.
(Exempt under paragraphs 3 and 10 of Schedule 12(A)).